



## Parks, Recreation and Historic Preservation

**KATHY HOCHUL**  
Governor

**ERIK KULLESEID**  
Commissioner

**Position: Bayard Cutting Arboretum Farm Manager**

**Agency: Natural Heritage Trust**

**Location:: Bayard Cutting Arboretum Great River, NY**

**Salary:** Commensurate with experience

**Schedule:** Full time, 37.5 hrs. / week

The Farm Manager is responsible for overall management of the farm. He/ she is accountable to the Arboretum Director and works in conjunction with arboretum staff to fulfill the mission of the farm. The CSA is the only community sponsored agriculture project in the NYS parks system. In keeping with the mission of Bayard Cutting Arboretum, the farm pledges to uphold the principles of sustainable agriculture, using organic methods, relationship building, educational, and community outreach. In 2021 the three-acre farm produced high quality, organic produce for 100 families. The farm manager will be employed through the Natural Heritage Trust.

### **Responsibilities/ Duties**

- Supervise Field Manager, interns, volunteers, CSA members.
- Meet with Director and arboretum staff regularly.
- Create and implement farm calendar.
- Map out field using succession plantings and crop rotations.
- Plan seeding schedule. Maintain and manage poly house to be ready for seeding by February.
- Order seeds, soil, planting supplies.
- Maintain 150 laying hens. Maintain coops and yard.
- Plan and manage harvest with the goal of having 10 to 12 different items per harvest
- Implement an Integrated Pest Management Program for the management of insects, diseases and weeds.
- Test and build soil, using appropriate amendments to ensure optimum fertility.
- Manage composting
- Manage irrigation
- Manage farm projects: fencing, barn maintenance, etc.

### **Experience**

The successful candidate should demonstrate:

- Job history of farm management.
- Working knowledge of integrated pest management.
- Strong communication, organizational, and supervisory skills.
- Able to work in inclement weather.
- Ability to operate tractor with implements, rototiller, and other motorized equipment

**Application instructions:** Please send cover letter and resume to:

Kevin Wiecks, Acting Director  
Bayard Cutting Arboretum  
[kevin.wiecks@parks.ny.gov](mailto:kevin.wiecks@parks.ny.gov)

**Deadline:** November 30, 2021

**ORGANIZATIONAL BACKGROUNDS:**

The Natural Heritage Trust (NHT) is a New York State public benefit corporation. Established in 1968, the NHT's mission is to receive and administer gifts, grants and other funds to further public programs for parks, conservation and historic preservation purposes of the State of New York. The NHT is governed by a four-member Board of Directors comprised of the Commissioner of the Office of Parks, Recreation and Historic Preservation, the Chair of the State Council of Parks, the Commissioner of the Department of Environmental Conservation, and the Secretary of State.

The selected candidate for this position will be an employee of the NHT with work conducted under the supervision of OPRHP

*It is the policy of the State of New York to provide for and promote equal opportunity employment, compensation, and other terms and conditions of employment without unlawful discrimination on the basis of age, race, color, religion, disability, national origin, gender, sexual orientation, veteran or military service, member status, marital status, domestic violence victim status, genetic predisposition or carrier status, arrest and/or criminal conviction record, or any other category protected by law, unless based upon a bona fide occupational qualification or other exception. The NHT is an equal opportunity/affirmative action employer. Women, minorities, persons with disabilities and veterans are encouraged to apply.*