

# **GrowNYC Grains Sales Representative**

GrowNYC 100 Gold Street, Suite 3300, New York, NY 10038 Email- jobs@greenmarket.grownyc.org

## **Organization Information**

For nearly 50 years, GrowNYC has been transforming communities throughout the five boroughs by giving New Yorkers the tools and resources they need to make our city cleaner, healthier, and more sustainable. Whether it's operating the world-famous Union Square Greenmarket, building a new community garden, teaching young people about the environment, or increasing recycling rates through education, GrowNYC is hard at work in your neighborhood. GrowNYC is a privately funded 501(c)(3) not-for-profit organization.

## **About GrowNYC Grains**

Since 2009, GrowNYC Grains has been working to restore a diversity of small grains and field crops to New York agriculture. To do this, GrowNYC Grains actively assists New York farms and processing businesses with market entry by identifying and connecting value chain participants and providing market access through GrowNYC's network of Greenmarkets.

## **GrowNYC Grains Sales Representative**

GrowNYC Grains is looking for a retail sales representative who is outgoing, enthusiastic, able to provide excellent customer service and conduct basic sales operations at the Grainstand, GrowNYC's retail outlet for regional grains and beans.

This position reports directly to the Grains Project Operations and Communications Managers. This position is part-time.

## **GrowNYC Grains Sales Representative's Responsibilities**

- Set up and maintain the Grainstand at market.
- Maintain and protect inventory of grains products. (I.E. from rain and excessive heat).
- Conduct sales and maintain accurate records.
- Submit sales and market reports to supervisors.
- Command a basic grains literacy, ie, how to use general flour types: all purpose, bread, pastry, etc.
- Communicate key customer interactions to Operations Manager and help develop sales account leads.
- Willingness to learn about products and the role of field crops in agriculture.

#### **Physical Requirements**

- This job is outdoors. Staff must be prepared to respond to all kinds of weather.
- This job is physical and requires the ability to repeatedly lift market equipment and product bins, up to 50 lbs.

#### **Ideal Qualifications:**

- Ability to work weekends and some holidays. Saturday is our busiest day.
- Early-riser who enjoys working outdoors.
- Interest in regional grains, farming, farmers markets, local agriculture and cooking.
- Enjoys customer service and interacting with the public.
- Retail sales Experience a plus.
- Experience working at a Farmers Market a plus.
- Production baking and culinary experience a plus.
- Valid driver's license and ability to drive a cargo van in NYC a plus.

The GrowNYC Grains Sales Representative position pays \$16/hour and includes statutory benefits. For additional information, please visit <a href="http://www.GrowNYC.org">http://www.GrowNYC.org</a>.

#### How to Apply:

Submit cover letter, resume and three references to Siobhan Keys, <u>jobs@greenmarket.grownyc.org</u>. Combine all submissions into one PDF and include "Grains Sales Representative" in the subject line. In your cover letter, please indicate where you heard about the position and what interests you most about the role.

**GrowNYC is an Equal Opportunity Employer.** All qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, sex, age, disability, marital status or sexual orientation.