

APPLICATION FOR EMPLOYMENT - RETAIL OPERATIONS

JERSEY JAVA AND TEA COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER, DEDICATED TO A POLICY OF NON-DISCRIMINATION IN EMPLOYMENT ON ANY BASIS INCLUDING RACE, COLOR, AGE, SEX, RELIGION, NATIONAL ORIGIN, OR ANY OTHER BASIS PROHIBITED BY FEDERAL, STATE, OR PROVINCIAL LAW. PLEASE READ THIS APPLICATION CAREFULLY BEFORE ENTERING ANY AND ALL INFORMATION.

PERSONAL INFORMATION:

NAME: LAST FIRST M.I. DATE

STREET ADDRESS CITY, STATE AND ZIP

TELEPHONE POSITION APPLYING FOR

ARE YOU ABLE TO PROVIDE PROOF OF ELIGIBILITY FOR EMPLOYMENT WITHIN THE UNITED STATES? YES No (ALL NEW HIRES WILL BE REQUIRED TO PROVIDE PROOF OF ELIGIBILITY TO WORK IN THE U.S.)

ARE YOU 18 YEARS OF AGE OR OLDER? YES No (JERSEY JAVA AND TEA CO. IS REQUIRED TO COMPLY WITH ALL STATE AND FEDERAL LABOR LAWS)

ARE YOU ABLE TO WORK OVERTIME AND HOLIDAYS? YES No

HAVE YOU BEEN CONVICTED OF A CRIME IN THE LAST SEVEN (7) YEARS? YES No IF YES, LIST CONVICTIONS THAT ARE A MATTER OF PUBLIC RECORD (ARRESTS ARE NOT CONVICTIONS). A CONVICTION WILL NOT NECESSARILY DISQUALIFY YOU FROM EMPLOYMENT.

WHICH DO YOU LIKE BETTER, DRIP COFFEE, ESPRESSO OR NEITHER? (CIRCLE ONE) DRIP COFFEE ESPRESSO OTHER

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
PLEASE LIST YOUR DAILY AVAILABILITY							

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (COMPLETE MAILING ADDRESS)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
HIGH SCHOOL				
COLLEGE				
BUS OR TRADE SCHOOL				
PROFESSIONAL SCHOOL				

DO YOU HAVE A LICENSE? _____ YES _____ NO

WHAT IS YOUR MEANS OF TRANSPORTATION TO WORK? _____

WORK EXPERIENCE

Name of employer Address City, State, Zip Code Phone number	Name of last Supervisor	Employment Dates	Pay or Salary
		From	Start
		To	Final
	Your Last Job Title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked this company.			

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List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked this company.			

PLEASE ARTICULATE YOUR DEFINITION OF THE WORDS “INTEGRITY” AND “CHARACTER”.

PLEASE TELL US ABOUT A SPECIFIC INSTANCE WHERE YOU SHOWED OR DEVELOPED EXCEPTIONAL INTEGRITY AND/OR CHARACTER.

WHAT ARE YOUR STRENGTHS?

WHAT ARE YOUR WEAKNESSES?

WHAT ARE YOUR THREE FAVORITE BOOKS?

WHAT WAS YOUR FAVORITE JOB AND WHY?

WHAT DO YOU ULTIMATELY WANT TO BECOME?

WHAT ARE THREE POSITIVE CHARACTER TRAITS YOU DON'T HAVE?

WHICH DO YOU BELIEVE IS MORE IMPORTANT? GREAT CUSTOMER SERVICE OR A GREAT PRODUCT?

WHAT IS YOUR GREATEST ACHIEVEMENT OUTSIDE OF WORK?

WHAT IS IT THAT YOU PERSONALLY CAN BRING TO THE JERSEY JAVA & TEA'S TEAM THAT WILL MAKE US A SUCCESS?

THERE ARE MANY COFFEEHOUSES IN THE AREA. WHY DID YOU CHOOSE TO APPLY AT JERSEY JAVA & TEA CO.?

PLEASE TELL US WHY ATTENTION TO DETAIL IS IMPORTANT.

WHAT IS IT ABOUT THE BARISTA CRAFT THAT APPEALS TO YOU MOST?

PLEASE PROVIDE TWO REFERENCES OTHER THAN RELATIVES OR PREVIOUS EMPLOYERS

PLEASE PROVIDE ANY ADDITIONAL INFORMATION NECESSARY TO DESCRIBE YOUR FULL QUALIFICATIONS FOR THE POSITION YOU ARE APPLYING FOR.